| **FINAL MAJOR SUBDIVISION APPLICATION** | **CITY OF RINCON**
Planning & Development Department
302 S Columbia Avenue
Rincon, GA 31326
P: 912-826-5996 F: 912-826-2083
www.cityofrincon.com | |

PROPERTY INFORMATION

Location Address: | Parcel #:

Zoning District: | Existing Land Use:

Net Property Acreage (minus wetlands): | Gross Property Acreage:

Total Acreage Being Split from Original Parcel: | # of Lots being Created:

APPLICANT INFORMATION

Applicant Name: | Phone:

Business Name: | Email:

Mailing Address:

City: | State:

Zip Code:

Applicant is (check one): ☐ the property owner ☐ Not the Property Owner (attach the Property Owner's Authorization)

OWNER INFORMATION

Owner Name: | Phone:

Business Name: | Email:

Mailing Address:

City: | State:

Zip Code:

PROJECT DESCRIPTION

Applicant's Certification: I hereby certify that I am the property owner or the authorized agent of the property being proposed for subdivision, and that this subdivision plat does not violate any covenants or deed restrictions. I hereby certify that I have answered all of the questions contained herein and know the same to be true and correct.

_____   _____   _____

Signature of Applicant   **Date**   **Notarized**
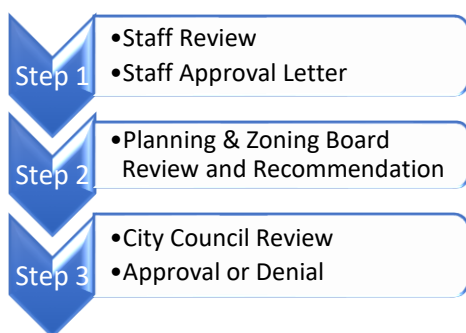

SUBMITTAL REQUIREMENTS

- 4 copies of Final Plats with signature block area
- Site Plans including all lots, wetlands, and infrastructure (including all proposed streets and utilities)
  - 1 complete set of plans
  - 1 digital set of plans
  - 1 – 11 X 17 set of plans
- A certified land survey of all revised subdivision boundaries and lot lines, bearings, and dimensions and revised topography of the subject land parcel, and shall describe all installed development and construction features shown on the construction drawings used to obtain any land development permit for the project
- Complete set of construction plans, including trees and landscaping

SUBDIVISION APPLICATION FEE
$350.00 + $20.00/lot

Note: Once the final plat is approved by City Council, all parcels created by the subdivision may be recorded in the Office of the Superior Court of Effingham County and subsequently become real estate.

PROCESS

Step 1
- Staff Review
- Staff Approval Letter

Step 2
- Planning & Zoning Board Review and Recommendation

Step 3
- City Council Review
- Approval or Denial

Office Use Only:

Application #:   _____

Date Received: _____

Updated 12/2023